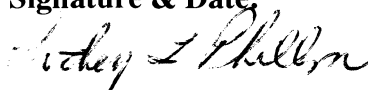


Appendix B

Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Department of Agriculture and Consumer Services (301)	4. Point of Contact: Rodney L. Phillips, Administrator
2. Database Title: Producer History and Maintenance	5. Phone Number: 804-786-2013
3. Database Acronym: N/A	6. Signature & Date:  6-2-08

7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i> The access database is used to track Grade "A" producers base history (which includes the transferring of base, increase or decrease of base due to commission action, name change action, etc.) as requested by individual producers and/or their cooperative association. <i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i>	
8. Date of Last Update: 5/30/08	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input checked="" type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other: Update varies-depends on producer action
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i>	
a. <u>Format</u> Access report is converted to Excel report listing producer March 1 base is provided to some of the cooperatives per their request.	b. <u>Cost</u> None